



THE TELOS
INSTITUTE
INTERNATIONAL

CATALOG



Catalog at a Glance

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Foundations

A black and white photograph of a long, covered walkway or colonnade. The walkway is supported by a series of columns and arches, receding into the distance. The perspective is from a low angle, looking down the length of the structure. The lighting is dramatic, with strong shadows and highlights, creating a sense of depth and architectural grandeur.

What Makes Telos Unique?

Telos is a distance-learning college that combines Scriptural principles and ministry opportunities. In Telos, students are challenged to learn of Christ and His ways and to apply His wisdom to the skills they acquire.

The Telos Institute International was founded in 1997 as an extension of the Advanced Training Institute (ATI), a home-education program for families who seek to study the world through the filter of Biblical wisdom. The entire Telos program is designed to allow students to learn at the college level while continuing in the pattern of home-based education.

Telos's interdisciplinary curriculum is specifically helpful to students who wish to integrate their love for the Lord Jesus Christ with character development, academics, and practical skills. The Telos experience is designed to assist students in pursuing the fulfillment of God's purpose for their lives, in acquiring Godly wisdom, and in learning to love serving.

To help students apply God's wisdom and be successful as individuals, spouses, parents, workers, and communicators, Telos builds its curriculum on the solid foundation of Jesus Christ:

- **Christ** is the foundation on which Telos courses are built. Students learn to glorify Him through Christlike character and Christ-honoring behavior in a ministry and a career.
- Each course emphasizes personal **character** development.
- Courses are designed to help students acquire tools necessary to carry out their **callings**.
- Some Telos courses teach professional skills necessary for **careers**; all teach qualities essential for success in any area.

Mission Statement

The Telos Institute International was established in the year of our Lord nineteen hundred and ninety-seven under the authority of the state of Indiana in order to:

- Support families in working toward fulfillment in Christ.
- Set forth recognizable goals along the path of fulfillment in Christ.
- Encourage the pursuit of Godliness in character and experience.

How Does Telos Work?

Students study via Internet-based courses, short-term seminars, conferences, and internships. Students complete core courses from home. Each week students submit assignments to their professors (called tutors) via e-mail. Tutors evaluate and return the assignments, corresponding with their students throughout the semester.

On-site courses are available at various locations. Students may also develop and participate in internships in fields of their choosing. Internships are coordinated through the Telos office but may be completed at remote locations.

Coordinating tutors, parents, and students

- **The Telos Institute International** develops curriculum, organizes on-site courses, supervises experience, and grants credit and degrees.
- **Tutors** guide and evaluate the students, provide information to parents, and serve as liaisons between the family and Telos.
- **Parents** actively oversee the instruction of their sons and daughters. Telos depends on parents to encourage the students in wise educational choices and to supervise their progress.
- The role of **students** is outlined in Galatians 4:2: “But [he] is under tutors and governors until the

time appointed of the father.” In order for students to be successful in Telos, they must remain under the direction of tutors and complete the work required of them.

Legal status

The Telos Institute International has submitted each of its degree programs to the Commission on Proprietary Education of the State of Indiana. The Commission has determined that degree programs currently offered by Telos are nonvocational and therefore not subject to regulation by the Commission or any other state agency. Though this determination does not give or imply official authorization or recognition of Telos by the Commission, it does ensure that Telos is operating in accordance with the laws of the State of Indiana.

Credit transfers

Due to unique curriculum content, Telos provides no guarantee that credits will seamlessly transfer to other institutions. However, a number of accredited colleges and universities have already accepted Telos credits. A list of these is available upon request.

Telos does accept transfer credit for selected classes. Please see page 30 for transfer conditions and policies.





Statement of Faith

We believe there is only one true God, existing in three Persons: Father, Son, and Holy Spirit. These three are coeternal and coequal from all eternity, each with distinct personalities but of one essence. The Bible is verbally inspired by God in its original writings, is truth without any mixture of error, and is the sole rule of faith and practice.

Jesus Christ is the eternal Son of God Who entered into the world through the virgin birth, living among us without sin as perfect Man and perfect God. Adam was directly created in innocence and in the image of God and was not evolved from preexisting forms of life. By voluntary transgression, he fell; and thus the whole race is now sinful by nature and practice and, therefore, under just condemnation to eternal separation from God.

Jesus Christ shed His blood on Calvary as a vicarious substitute for all sinners, was buried and rose again bodily, and ascended to the right hand of the Father, from whence He will personally return. Men are justified by grace through faith in the shed blood of the Lord Jesus Christ without any mixture of works. The Holy Spirit convicts the sinner; regenerates, sanctifies, and indwells the believer; and fills the believer for effective service. We believe in the priesthood of the believer and that God has made provision for each believer to be victorious by being led of the Spirit and not walking after the flesh.

We believe in the resurrection of both the saved and the lost—the just unto the resurrection of life eternal and the lost unto the resurrection of eternal damnation. Satan is a person, and hell is a place of eternal, conscious punishment for him, his hosts, and all unbelievers.

Christians are commanded by Scripture to abstain from all forms of compromise with unbelief. The Bible sets forth principles of Godly living, and we must learn and follow these principles to both avoid and refute the false teachings and false concepts of our day. Christians are commanded to follow Scriptural methods of discerning, exhorting, warning, and reproving those who violate or reject the principles of Scripture.

Vocation or avocation?

Western culture trains man to view his job as a vocation and his hobbies as an avocation. However, the Lord gives each Christian the vocation of making Christ known, instructing him to consider his “job” as an avocation. “And Jesus came and spake unto them, saying, All power is given unto me in heaven and in earth. Go ye therefore, and teach all nations, baptizing them in the name of the Father, and of the Son, and of the Holy Ghost: Teaching them to observe all things whatsoever I have commanded you: and, lo, I am with you always, even unto the end of the world. Amen” (Matthew 28:18–20).



Code of Conduct

“Let no corrupt communication proceed out of your mouth, but that which is good to the use of edifying, that it may minister grace unto the hearers” (Ephesians 4:29).

“It is good neither to eat flesh, nor to drink wine, nor any thing whereby thy brother stumbleth, or is offended, or is made weak” (Romans 14:21).

“. . . Know ye not that your body is the temple of the Holy Ghost which is in you, which ye have of God, and ye are not your own? For ye are bought with a price: therefore glorify God in your body, and in your spirit, which are God’s” (I Corinthians 6:19–20).

Based upon these and other Scriptures, Telos students are expected to reflect Godly character in their speech, dress, and actions. Modest and professional dress is expected at every Telos event, and disruptive language or behavior will not be permitted. At all times, Telos students are to be characterized by Godly qualities including, but not limited to, honesty, courtesy, diligence, and humility.

Manifestations of negative character including, but not limited to, misrepresentations on applications for admission, lying, profanity, immoral behavior, plagiarism, unauthorized collaboration or discussion with other students about graded writing assignments or papers, and cheating on exams are clear violations of the Code of Conduct.

If a student’s conduct, speech, or dress is not consistent with the character standards set forth here, the issue will be addressed in accordance with Matthew 18:15–16. If repentance and restoration are not accomplished, the student will be subject to dismissal from The Telos Institute International.

What Does *Telos* Mean?

For many, life is a journey with no destination. The ancient Greeks described history as an endless cycle of events, perpetually moving but never arriving. Like the Greeks, modern man drifts anchorless through life, experiencing and responding to each circumstance as it appears on the horizon but never really getting anywhere.

For the Christian, however, every event—past, present, and future—moves toward a goal. Nothing is aimless; God causes all things to work together to accomplish His purpose (Romans 8:28). To explain this concept, the New Testament uses the Greek word *telos*, meaning “end, goal, result, completion, fulfillment.”

History moves, not in circles, but straight toward the “end of all things” (I Peter 4:7; Matthew 24:14). It marches toward the climax of time—toward the complete fulfillment of God’s purposes. When mankind finally nears the finish line, it will find that the end is not a place, but a Person. Jesus Christ is the *Telos*, the End (Revelation 21:6, 22:13).

When Jesus entered human history, to the untrained eye His path seemed random, but He traveled toward one destination, one end goal. He knew that His way led directly and purposefully to Golgotha, where He

gave up His life to redeem the human race from sin. And nearing the end of His hours on the cross, He cried, “*Tetelestai!* It is finished.” He had perfectly fulfilled the goal His Father had set for Him.

God has a *telos* for history. He had a *telos* for His Son. He has a *telos* for His children. He wants to transform us until we become like Jesus Christ. Ephesians 4:13 expresses the *telos* God plans for us: “Till we all come in the unity of the faith, and of the knowledge of the Son of God, unto a perfect [*teleios*] man.” The adjective *teleios* gives the idea of “complete, mature, grown up into full age.” Just as infants grow for years before reaching maturity, we will spend our lives growing into Christ’s *teleios* character—all our efforts in discipleship stretch toward this destination (Colossians 1:28). God’s commands are given to encourage His children to *teleion* character. “Now the end [*telos*] of the commandment is charity out of a pure heart, and of a good conscience, and of faith unfeigned” (I Timothy 1:5).

The Telos Institute International aims to help you toward *teleios*, Christlike character, lighting the way to the glorious *Telos* Who waits at the end of your journey.

Seeking an incomparable destination

“For the perfecting of the saints, for the work of the ministry, for the edifying of the body of Christ: Till we all come in the unity of the faith, and of the knowledge of the Son of God, unto a perfect [*teleios*] man, unto the measure of the stature of the fulness of Christ: That we henceforth be no more children, tossed to and fro, and carried about with every wind of doctrine, by the sleight of men, and cunning craftiness, whereby they lie in wait to deceive; But speaking the truth in love, may grow up into him in all things, which is the head, even Christ: From whom the whole body fitly joined together and compacted by that which every joint supplieth, according to the effectual working in the measure of every part, maketh increase of the body unto the edifying of itself in love.”

—Ephesians 4:12–16

Areas of Study

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The Early Enrollment program allows young people to take a course such as BLP 101, Introduction to Basic Life Principles, during their final year of high school work.

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One-year, interdisciplinary study. Students examine basic human biology, current issues in health care, and the Biblical principles guiding both.

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Preparatory Courses24

English and Bible study methods courses available to students aged 14 and up. Designed to prepare students for distance learning and for Telos writing standards.

When studying with Telos, students are not required to pursue a degree or certificate. They may enroll in any course of interest, provided they meet the prerequisites listed in course descriptions.

Character Development Services Bachelor of Arts Degree

Western culture is in the midst of a “character famine”; both the “why” and the “what” of right living have become obscure. As the results of “character-less” living become prevalent in society, many are seeking answers.

The CDS bachelor of arts degree equips students to understand the foundation and application of

Biblical character—right living—and to meet the need for character instruction in all facets of society.

It requires students to thoroughly examine the Biblical underpinnings of character and apply Biblical solutions in current marriage, family, financial, legal, and medical relationships.

Students solidify this foundation with practical experience in the form of an in-depth internship.

Students may focus fourth-year character studies in corporate, education, youth, or home-based services. (128 semester hours)

Code	Title	Hours	Code	Title	Hours
Year one, first semester					
BLP 101	Introduction to Basic Life Principles . . .	5	BIBL 301	God’s People: Prophecy and Promises I . .	3
BLP 102	Developing a Biblical Life Purpose	4	WBS 215	Studies in Biblical Wisdom V	3
BIBL 101	God: His Word and Character I	3	WBS 216	Studies in Biblical Wisdom VI	3
WBS 111	Studies in Biblical Wisdom I	3	MED 202	Foundations of Medicine II	3
Year one, second semester					
CNS 101	Foundations of Counseling	3	CDS 202	Character First!® Business	2–3
BIBL 102	God: His Word and Character II	3	Year three, second semester		
WBS 112	Studies in Biblical Wisdom II	3	BIBL 302	God’s People: Prophecy and Promises II .	3
FIN 101	Financial Freedom I	4	WBS 217	Studies in Biblical Wisdom VII	3
CDS 101	Foundations of Character	3	LEG 201	Law and the Family	4
Year two, first semester					
BIBL 201	Mankind: Sin and Salvation I	3	Elective(s)	2–4
WBS 113	Studies in Biblical Wisdom III	3	Year four, first semester		
CNS 102	Marriage Conflict Resolution I	4	BIBL 401	Issues: Biblical Answers to Vital Questions I	3
FIN 202	Financial Freedom II	3	CDS 430	Character Internship Training	8
CYD 110	Character First!® Education	3–4	CDS 431	Character Internship	8
Year two, second semester					
BIBL 202	Mankind: Sin and Salvation II	3	Year four, second semester		
WBS 214	Studies in Biblical Wisdom IV	3	BIBL 402	Issues: Biblical Answers to Vital Questions II	3
CNS 203	Marriage Conflict Resolution II	3	CDS 431	Character Internship	16
MED 201	Foundations of Medicine I	4	<hr/>		
Elective(s)	2–3	Total Semester Hours		128

Early Enrollment

Many families have discovered that Telos is not just a path to a character-based degree; it also provides a great forum for completing high school requirements. With the Early Enrollment program, students can take Introduction to Basic Life Principles (BLP 100 or 101) and Developing a Biblical Life Purpose (BLP 102) during their final year of high school. Early Enrollment is an excellent home-based opportunity to solidify convictions, polish academic skills, and discover what it is like to work with a college-level study program.

Prerequisites: Students must be at least age 14, within one year of completing high school requirements, and able to demonstrate college-level skills.

This schedule outlines a suggested order of courses for those who wish to complete the bachelor of arts degree in four years. Students are not required to take 16 hours each semester.

Character Development Associate of Arts Degree

Students completing this two-year, interdisciplinary study gain a solid understanding of Biblical character in relation to marriage and family, health, finances, and law, as well as a foundation in character-based conflict prevention and resolution skills. (64 hours)

Code	Title	Hours
Year one, first semester		
BLP 101	Introduction to Basic Life Principles	.5
BLP 102	Developing a Biblical Life Purpose	.4
WBS 111	Studies in Biblical Wisdom I	.3
BIBL 101	God: His Word and Character I	.3
Year one, second semester		
WBS 112	Studies in Biblical Wisdom II	.3
WBS 113	Studies in Biblical Wisdom III	.3
BIBL 102	God: His Word and Character II	.3
CNS 101	Foundations of Counseling	.3
FIN 101	Financial Freedom I	.4
Year two, first semester		
WBS 214, 215, 216	(Choose 1 of 3)	.3
CNS 102	Marriage Conflict Resolution I	.4
FIN 202	Financial Freedom II	.3
CDS 101	Foundations of Character	.3
MED 201	Foundations of Medicine I	OR
LEG 201	Law and the Family	.4
Year two, second semester		
WBS 214, 215, 216	(Choose 1 of 3)	.3
WBS 217	Studies in Biblical Wisdom VII	.3
CNS 203	Marriage Conflict Resolution II	.3
MED 201/202 OR LEG 201		.3-4
Elective(s)		.3-4
Total Semester Hours		64

Child and Youth Character Development A.A. Degree

Child and Youth Character Development (CYCD) students discover, apply, and communicate Biblical principles and model them before children and youth. CYCD combines interdisciplinary studies of communication, counseling principles, and Scripture with an internship mentoring troubled youth.

This associate of arts degree requires 64 semester hours of course work: 32 hours of EQUIP or ELMS and 32 hours of other Telos courses from the listing below. EQUIP or ELMS courses may be taken prior to Telos enrollment; however, students must observe requirements for remaining courses. (64 semester hours)

Code	Title	Hours
BLP 101	Introduction to Basic Life Principles	.5
BLP 102	Developing a Biblical Life Purpose	.4
WBS 111	Studies in Biblical Wisdom I	.3
WBS 112	Studies in Biblical Wisdom II	.3
WBS 113	Studies in Biblical Wisdom III	.3
CNS 101	Foundations of Counseling	.3
FIN 101	Financial Freedom I	.4
<u>EQUIP or ELMS Training and Internship:</u>		
	CYD 230 EQUIP Training	.8
	CYD 232-234 EQUIP Internship	.24
	OR	
	CYD 220 ELMS Training	.8
	CYD 221 ELMS Internship	.24
	Elective(s)	.7
Total Semester Hours		64

These schedules outline a suggested order of courses for those who wish to complete an associate degree in two years. Students are not required to take the suggested course load each semester.



Home Health Care Associate of Applied Science Degree

Home Health Care students focus on developing character, skills, and the solid theological base needed to fulfill Biblical responsibilities in the entire spectrum of health care. Graduates will be prepared to serve in a church, home health care ministry, and a wide variety of health vocations, including self-employment in the field of home health care management.

Ideally students should begin their studies during high school by completing prerequisites that lay a solid foundation for their first year of college as well as beginning their basic training in home health care.

Prerequisites completed during high school years:

- BLP 080 Personal Education Strategy
- RUTH Video Training Course and Projects
- Wholesome Foods Advanced Course
- Journal of Faith
- ENGL 095 or completion of waiver requirements
- Algebra I
- Biology

Visit Home Health Care on the Telos Web site at www.telos.edu/healthcare/HHC_Home.htm for more information. (64 semester hours)

Foundation Year Courses:

Code	Title	Hours
Year one, first semester		
BLP 101*	Introduction to Basic Life Principles . . .	5
SOS 201	Seven Organ Systems I	3
CHEM 120	Introduction to Chemistry	3
NUTR 101	God's Design for Nutrition I	4
MIN 101*	Introduction to Home Health Care Ministries	1
Year one, second semester		
BLP 102*	Developing a Biblical Life Purpose . . .	4
SOS 202	Seven Organ Systems II	3
LEG 201	Law and the Family	4
CNS 101	Foundations of Counseling	3
CDS 102	Foundations of Character for Health Care	3
Elective(s)	4
(Prerequisite courses fulfill the elective hours required.)		

*The Telos Early Enrollment program is strongly recommended for these courses. (See page 9.)

Clinical Year Courses:

Code	Title	Hours
Year two, first semester		
CNA 201	Certified Nurse Assistant Training . . .	4
BSH 101	Biblical Ethics in Science and Health Care I	3
NUTR 201	God's Design for Nutrition II	1
HHC 201	Home Health Care I	4
Year two, second semester		
BSH 102	Biblical Ethics in Science and Health Care II	3
BUS 201	Home Business Studies	2
NUTR 202	God's Design for Nutrition III	1
HHC 202	Home Health Care II	4
HHC 203	Home Health Care Practicum and Internship	5
Total Semester Hours		64

Note: A separate application is required for admission to the clinical year. For a copy of this application, contact Telos.

Biblical Perspectives in Health Care

This series of courses lays a foundation for excellence and competence in the study of health care. Students survey foundational concepts in basic science, medical terminology, and Biblical principles. These courses may be used for preparation to enter the midwifery program of the Medical Training Institute.

Code	Title	Hours
ENGL 095*	English Preparatory II	2
BLP 101	Introduction to Basic Life Principles	5
BLP 102	Developing a Biblical Life Purpose	4
BSH 105	Biblical Ethics in Science and Health Care for Midwifery	4
CHEM 120	Introduction to Chemistry	3
MIN 101	Introduction to Home Health Care Ministries	1
NUTR 101	God's Design for Nutrition I	4
	Faith Journal (See page 23.)	
	Building a Medical Vocabulary (See page 23.)	
	CPR certificate (Required for MIN 101.)	
Total Semester Hours		23

* ENGL 095 may be challenged. Please contact the Telos office for information.

Note: The Medical Training Institute requires students to take BLP 101. The BLP 100 course does not meet the requirements for midwifery students.

Certificate in Basic Life Principles

Students who desire to end Telos studies after completing the first two semesters (32 semester hours) of the associate of arts degree in character development requirements may receive a Certificate in Basic Life Principles. Completion of this certificate signifies that the student understands God's principles for life and their application to youth and family conflicts.

Code	Title	Hours
Year one, first semester		
BLP 101	Introduction to Basic Life Principles	5
BLP 102	Developing a Biblical Life Purpose	4
WBS 111	Studies in Biblical Wisdom I	3
CNS 101	Foundations of Counseling	3
Year one, second semester		
WBS 112	Studies in Biblical Wisdom II	3
WBS 113	Studies in Biblical Wisdom III	3
FIN 101	Financial Freedom I	4
CNS 102	Marriage Conflict Resolution I	4
	Elective(s)	3
Total Semester Hours		32

Counting the cost

“Whosoever doth not bear his cross, and come after me, cannot be my disciple. For which of you, intending to build a tower, sitteth not down first, and counteth the cost, whether he have sufficient to finish it? . . . Or what king, going to make war against another king, sitteth not down first, and consulteth whether he be able with ten thousand to meet him that cometh against him with twenty thousand? . . . So likewise, whosoever he be of you that forsaketh not all that he hath, he cannot be my disciple.”

—Luke 14:27–28, 31, 33

Certificate in Bible

Students who complete 32 hours of study (including BLP 101 and the eight Bible courses) may receive a Certificate in Bible. This certificate indicates that students have completed a systematic, inductive study of the entire Bible under the guidance of a tutor and developed a well-grounded understanding of its teachings.

Code	Title	Hours
BLP 101	Introduction to Basic Life Principles . . .	5
BIBL 101	God: His Word and Character I	3
BIBL 102	God: His Word and Character II	3
BIBL 201	Mankind: Sin and Salvation I	3
BIBL 202	Mankind: Sin and Salvation II	3
BIBL 301	God's People: Prophecy and Promises I . .	3
BIBL 302	God's People: Prophecy and Promises II . .	3
BIBL 401	Issues: Biblical Answers to Vital Questions I	3
BIBL 402	Issues: Biblical Answers to Vital Questions II	3
Elective	Recommended: BIBL 203 (Beginning New Testament Greek)	3
Total Semester Hours		32

These schedules outline a suggested order of courses for those who wish to complete the certificate in one year. Students are not required to take 16 hours each semester.



Course Descriptions

BIBL 101—God: His Word and Character I

Study of the Old Testament historical books, building faith in the reliability of the Bible by examining God's revelation of Himself. Students compile an overview of the historical books and identify the theme of each book. Special emphasis on the character of God as shown in the Book of Psalms. Prerequisite: Completion of or concurrent enrollment in BLP 101. (3 semester hours)

BIBL 102—God: His Word and Character II

Study of the entire New Testament. Builds on the foundation of BIBL 101 and encourages students to examine and meditate on the teaching of the New Testament about God's revelation to humanity. Students compile an overview of the New Testament, including the theme of each book. Emphasis on the person of Jesus Christ in the Books of John and Hebrews. Prerequisite: BIBL 101. (3 semester hours)

BIBL 201—Mankind: Sin and Salvation I

A study of large portions of the Old Testament. Designed to help students cultivate virtue by discovering truths regarding God's design for mankind, the effects of sin, and God's provision for salvation. Special emphasis on the Book of Genesis. Prerequisite: BIBL 102. (3 semester hours)

BIBL 202—Mankind: Sin and Salvation II

Survey of the New Testament. Students are encouraged to cultivate virtue by discovering and applying the teaching of Scripture regarding the nature of mankind, the effects of sin, and the work of the Trinity to provide salvation from the penalty, power,

and presence of sin. Special emphasis on Romans, Galatians, and Ephesians. Prerequisite: BIBL 201. (3 semester hours)

BIBL 203—Beginning New Testament Greek

A study of the Greek language of the New Testament, enabling a student to translate New Testament passages with the aid of a lexicon. This course provides the foundation for more advanced study. (3 semester hours)

BIBL 301—God's People: Prophecy and Promises I

Survey of the prophetic books of the Old Testament. Students develop a knowledge of God's plan for the world as shown in His promises and prophecies. Emphasis on Isaiah and Deuteronomy. Prerequisite: BIBL 202. (3 semester hours)

BIBL 302—God's People: Prophecy and Promises II

Survey of the New Testament. Students discover God's plans for the Church and for His final triumph. Emphasis on Revelation. Prerequisite: BIBL 301. (3 semester hours)

BIBL 401—God and the Believer: Biblical Answers to Vital Questions I

Students meditate on the names and character of God as shown in the Old Testament. They develop the ability to discover Scriptural answers to crucial questions that a Christian should be able to answer to glorify God in current society. Prerequisite: BIBL 302. (3 semester hours)

BIBL 402—God and the Believer: Biblical Answers to Vital Questions II

Continuation of BIBL 401. Students study the character of God and seek answers to important questions of concern to the modern believer. Emphasis on the Book of Proverbs. Prerequisite: BIBL 401. (3 semester hours)

BLP 100/101—Introduction to Basic Life Principles

A foundational course examining universal, non-optional principles of life found in the Bible. Students investigate the Scriptural basis for each principle and complete projects designed to assist in applying the principles to life situations. Assignments for BLP 100 and 101 include the IBLP Basic Life Principles Seminar. BLP 101 also includes the Follow-Up Course. Students who complete BLP 100 or 101 are considered alumni of the Basic Seminar. BLP 100 fulfills the prerequisites for any courses requiring BLP 101. (3 or 5 semester hours)

Students seeking a degree or certificate from The Telos Institute International may take BLP 100 in place of BLP 101. If a student takes BLP 100, he or she must also complete the Follow-Up Course in a small group setting and submit documentation of completion to Telos.

BLP 102—Developing a Biblical Life Purpose

Expands on the principles studied in BLP 101, allowing students to develop a Biblical approach to life in the areas of spiritual gifts, financial freedom, evaluation of contemporary culture, courtship, mar-

riage, child training, and spiritual warfare. Course assignments include the IBLP Advanced Seminar. Students successfully completing BLP 102 are considered alumni of the Advanced Seminar. Prerequisite: Completion of or concurrent enrollment in BLP 101. (4 semester hours)

BSH 101—Biblical Ethics in Science and Health Care I

A study of the foundational Biblical principles that direct wise decision-making in the area of medical ethics. Students identify ethical perspectives held by the world today, study a Biblically based ethical model, and conduct research, writing in-depth analyses on relevant health care issues from a Biblical perspective. This course is available to Clinical Year Home Health Care students or by permission of the instructor. (3 semester hours)

BSH 102—Biblical Ethics in Science and Health Care II

Builds on the BSH 101 studies of foundational Biblical principles that direct wise decision-making in medical ethics. Students critically examine Christian ethical viewpoints, develop a Biblically based ethical model, and apply Biblical principles to the writing of in-depth analyses of challenging and controversial bioethical issues. This course is available to Clinical Year Home Health Care students or by permission of the instructor. Prerequisite: BSH 101. (3 semester hours)

Courses are not offered every semester but are offered on demand.

Prerequisites for all clinical year Home Health Care courses are successful completion of the foundational year and acceptance into the clinical year of the program or by special permission of the instructor.

As You Wait on God

In His perfect way,
He will put everything together,
arrange every circumstance . . .
and order every step
to bring to pass what He has planned for you.

—Roy Lessin

BUS 201—Home Business Studies

Designed for students to gain a vision and practical plan for their future ministry in home health care. Students research the laws of the state in which they will be ministering or working. Students will develop a comprehensive ministry or business plan specific to their calling and assemble a portfolio reflecting their training and preparation. This course is available to Clinical Year Home Health Care students or by permission of the instructor. Prerequisites: CNA 201 and completion of or concurrent enrollment in HHC 202. (2 semester hours)

CDS 101—Foundations of Character

Examination and application of 49 basic character qualities and a study of character instruction given in the Beatitudes and Matthew 5–7. Students complete a personal assessment of character strengths and weaknesses and construct a plan for character growth. Prerequisites: Completion of or concurrent enrollment in BLP 101 and 102. (3 semester hours)

CDS 102—Foundations of Character for Health Care

Designed to help health care students develop Godly character in their own lives. Students build character-promoting disciplines into their lives, recognize the current need for character-based education and intervention in health care, and complete projects that begin to meet those needs. Prerequisites: Completion of or concurrent enrollment in BLP 101. (3 semester hours)

CDS 202—Character First! Business

Completion of the Character First! Business training course together with Biblical investigations and case studies. Prerequisites: Completion of or concurrent enrollment in BLP 101. (2 or 3 semester hours)

CDS 430 & 431—Character Development Internship

Character Development Services studies conclude with a one-year internship in a character-based program. Phase One (CDS 430) consists of a sequence of training experiences to prepare students for the Character Internship. Phase Two (CDS 431) requires a supervised internship in one of four areas of character development. Options include but are not limited to youth, business, or Christian ministry emphasis customized requirements. Training and internship require 10 to 12 months but may be divided into smaller segments. Prerequisites: Completion of 90 hours toward a B.A. in Character Development Services. (8 and 24 semester hours)

CHEM 120—Introduction to Chemistry

Designed for health care students, this course examines the elements of organic, polymer, and nuclear chemistry that are relevant to medicine. Emphasis is placed upon those medical situations that require the application of chemistry. Prerequisite: Algebra I. (3 semester hours)

CNA 201—Certified Nurse Assistant Training

This four-week, residential program equips students with nurse assistant skills and emphasizes character qualities vital to a caregiving ministry. Classroom instruction and caregiving in a clinical setting provide students with the skills needed for home care, long-term care, and subacute care. Students successfully completing this course take the Indiana CNA examination, which is transferable through reciprocity to most states. (4 semester hours)

CNS 101—Foundations of Counseling

Surveys the root causes of personal and interpersonal conflict from a Biblical perspective. Examines the process of resolving personal conflicts and aiding others in conflict resolution. Course materials include *Effective Counseling Course* (IBLP). Prerequisites: Completion of or concurrent enrollment in BLP 101 and 102. May be taken concurrently with CNS 102. (3 semester hours)

CNS 102—Marriage Conflict Resolution I

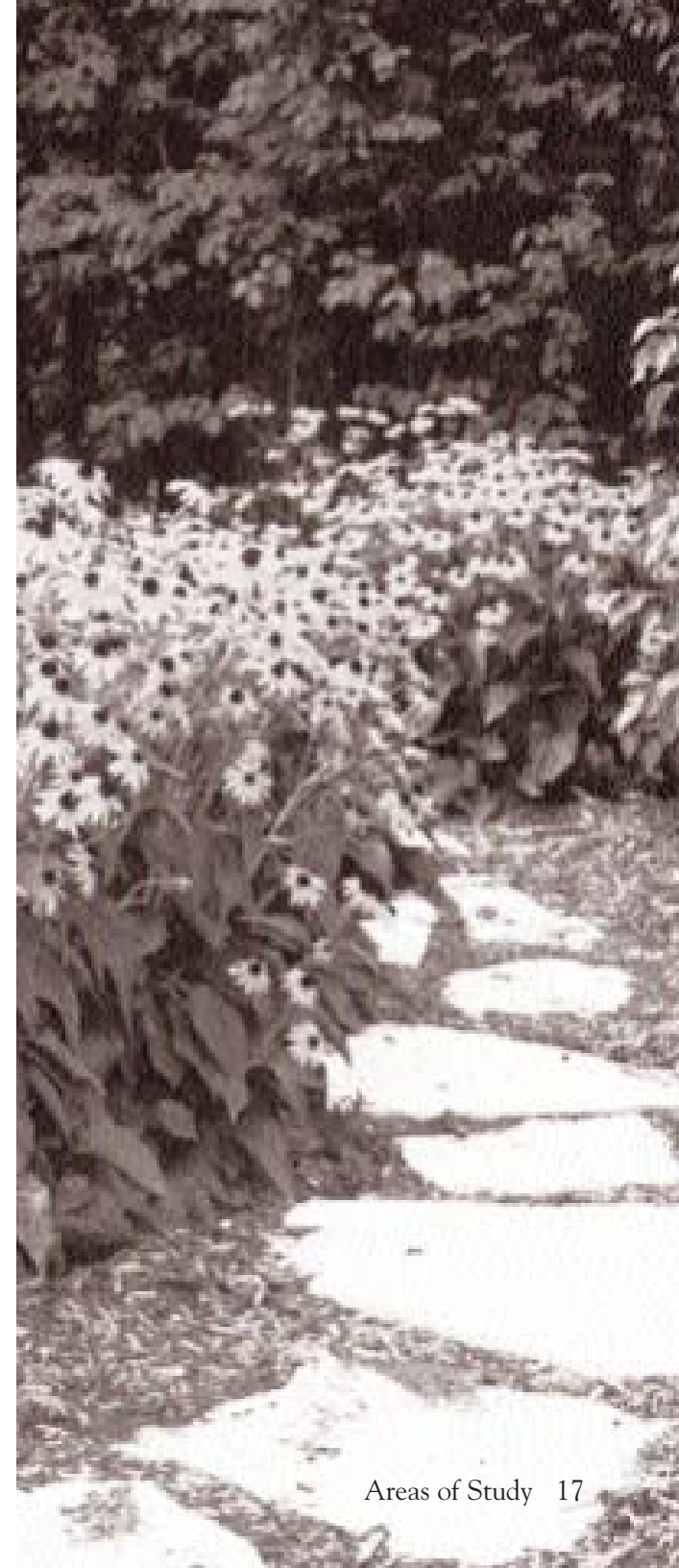
An analysis of the root causes of conflict in marriage, using Biblical guidelines to trace surface problems to sources and develop lasting solutions. Prerequisites: BLP 101 and 102, completion of or concurrent enrollment in CNS 101. (4 semester hours)

CNS 203—Marriage Conflict Resolution II

A continuation of CNS 102, analyzing specific types of conflict in marriage relationships. Students consider implications of marital conflicts on children in the home and outline steps for developing a Godly life message as a result of past failures. Prerequisite: CNS 102. (3 semester hours)

CNS 301—Biblical Counseling I

This course was developed in cooperation with the International Center for Biblical Counseling. It introduces the student to the Biblical basics of Christian discipleship counseling, emphasizing a Biblical worldview and what the Bible teaches about the world, the flesh, and the devil. Students examine the authority of the believer, God's protection, and the counseling needs of people seeking help for a variety of spiritual issues. Additional topics include: how to resist the devil by reclaiming ground, how to break soul ties, how to destroy strongholds, how to clear the conscience, and how to appropriate the whole armor of God. Prerequisites: BLP 101, 102, and CNS 101, or permission of the instructor. (4 semester hours)





CYD 120—Biblical Child Training

The student learns to effectively train children in accordance with Scriptural principles. The course involves research in Biblical principles and Godly character, along with practical application of these truths in a learning opportunity that involves work with children. Prerequisites: BLP 101 and BLP 102. (3 semester hours)

ENGL 200—Research, Rhetoric, and Communication

For students who have a burden to think, write, and speak the truth or who wish to prepare for further communications studies. Topics include expository writing, research, style, editing, logic, communication techniques, and introduction to publishing process. Submit work for publication. Prerequisites: Strong foundation in grammar, mechanics, and composition. (3 semester hours)

FIN 101—Financial Freedom I

A study of the Biblical principles resulting in freedom to steward financial resources on a personal and professional level. Examines common financial practices such as debt and negotiation. Prerequisites: Completion of or concurrent enrollment in BLP 101 and 102. (4 semester hours)

FIN 202—Financial Freedom II

A continuation of FIN 101, completing study on the goals necessary to gain financial freedom. Emphasis on the Biblical perspectives of lending, partnerships, and recognition of financial need as impetus for creative business opportunities. Prerequisite: FIN 101. (3 semester hours)

HHC 201—Home Health Care I

Students begin to develop a theology of caregiving to guide their ministry by building upon the concept of Biblical wholeness. A series of “mini-courses” taught by Christian health care professionals develops the essential body of knowledge students will need to be prepared for the wide variety of home health situations they will encounter. This course is available to Clinical Year Home Health Care students or by permission of the instructor. Prerequisites: NUTR 101 and completion of or concurrent enrollment in CNA 201. (4 semester hours)

HHC 202—Home Health Care II

Students build on the foundation laid in HHC 201, focusing on the advanced skills and knowledge needed to provide home health care for a wide variety of needs. This course is available to Clinical Year Home Health Care students or by permission of the instructor. Prerequisites: HHC 201, concurrent enrollment in HHC 203. (4 semester hours)

“For a great door and effectual is opened unto me, and there are many adversaries.”

—I Cor. 16:9

HHC 203—Home Health Care Practicum and Internship

In the practicum, CNAs build on their skills and knowledge base by practicing in supervised home ministry situations. Two or three weeks are spent on-site working part-time with home health care agencies or home health care managers in private care-giving situations.

In the internship, students continue their practical training by working under a verifier in their own communities. This course is available to Clinical Year Home Health Care students or by permission of the instructor. Prerequisites: CNA certification in the state where student will be completing the practicum and completion of or concurrent enrollment in HHC 202 and BUS 201. (5 semester hours)

LEG 201—Law and the Family

A study of the Biblical principles that form the foundation for law, and an investigation of current legal issues frequently affecting the family. Prerequisites: BLP 101 and 102. (4 semester hours)

LOG 101—Informal Logic and Reasoning

An introduction to informal logic, including definitions, inductive and deductive reasoning, and common fallacies. Practical exercises to analyze typical forms of logic in daily communications. (1 semester hour)

MATH 100—College Math

The course description is found on page 24. This is considered a preparatory course and is available to students aged 14 and older. (3 semester hours)

MATH 110—Calculus I

Teaches the basic concepts of function, continuity, and derivatives of functions to analyze and solve problems involving instantaneous rate of change. Prerequisites: Algebra II, trigonometry, and BLP 101. (3 semester hours)

MATH 111—Calculus II

Course in problem-solving techniques. Topics include quadratic equations; complex numbers; linear, quadratic, fractional, and absolute value inequalities; and functions and their graphs. Prerequisite: MATH 110. (3 semester hours)

MED 201—Foundations of Medicine I

Students develop analogies between Biblical principles of responsibility, success, suffering, and ownership and four of seven body systems. Equips students with knowledge of God's design for the body in order to facilitate wise decisions concerning health care. Includes brief survey of anatomy and physiology. Prerequisites: BLP 101 and 102. (4 semester hours)

MED 202—Foundations of Medicine II

A continuation of MED 201, relating the principles of moral freedom, design, and authority to three correlating body systems. Emphasizes development of a broader perspective of medical circumstances in order to glorify God in suffering. Prerequisite: MED 201. (3 semester hours)

New course development

The Telos Institute International constantly evaluates and improves its curriculum. Notification of newly developed courses will be posted on the Telos Web site.

Planning for workshops

Workshop and seminar dates are posted on the Telos Web site.

Internships

Internships are individualized, structured opportunities for students to learn while serving in a professional or ministry environment for a limited period of time. An internship is a required part of the bachelor of arts degree, but internships may be developed on a smaller scale to earn elective credits toward any degree or certificate. To receive guidelines for designing an internship, contact the Telos registrar.

Prerequisites: Internship opportunities are open to students enrolled in Telos for at least two semesters who have completed BLP 101, BLP 102, CNS 101, and WBS 111.

MIN 101—Introduction to Home Health Care Ministries

An introduction to home health care ministry. Community and home health experiences may include observing home health professionals, observing care of the elderly and terminally ill, working alongside a midwife, and helping with community-based projects. Students study CPR and first aid and learn to develop a personal portfolio. *(1 semester hour)*

NUTR 101—God’s Design for Nutrition I

A study of God’s fundamental principles of nutrition. Students gain an understanding of the processes of digestion, absorption, and metabolism, and the specific nutrients required throughout each stage of life. *(4 semester hours)*

NUTR 201—God’s Design for Nutrition II

A continuation of NUTR 101. Students discover the role of nutrition and diet therapy in clinical practice and health promotion. This course is available to Clinical Year Home Health Care students or by permission of the instructor. Prerequisite: NUTR 101. *(1 semester hour)*

NUTR 202—God’s Design for Nutrition III

Continuing studies of the role of nutrition and diet therapy begun in NUTR 201. This course is available to Clinical Year Home Health Care students or by permission of the instructor. Prerequisite: NUTR 201. *(1 semester hour)*

SOS 201—Seven Organ Systems I

Develops analogies between Biblical principles and four body systems. Students are equipped with the essential knowledge and understanding of anatomy, physiology, and histology needed to facilitate wise decision-making as a health care professional. Prerequisite: Prerequisites: Completion of or concurrent enrollment in BLP 101 or by permission of the instructor. *(3 semester hours)*

SOS 202—Seven Organ Systems II

A continuation of SOS 201, covering three additional body systems and an introduction to the patient. Prerequisite: SOS 201. *(3 semester hours)*

WBS 111—Studies in Biblical Wisdom I

Analyzes the principles of Christ’s teaching contained in the Sermon on the Mount. Students develop skills in applying Biblical insight to daily problems. An interdisciplinary approach to Bible study, writing, and integration of truth. Course assignments based on ATI’s *Wisdom Booklets 1–8*. Prerequisite: Completion of or concurrent enrollment in BLP 101. *(3 semester hours)*

WBS 112—Studies in Biblical Wisdom II

A continuation of WBS 111, with emphasis on proper response to hostility and development of peacemaking qualities. WBS 112 utilizes *Wisdom Booklets* 9–16. Prerequisite: WBS 111. (3 semester hours)

WBS 113—Studies in Biblical Wisdom III

A continuation of WBS 112, stressing wise decision-making principles. Course assignments based on *Wisdom Booklets* 17–24. Prerequisite: Completion of or concurrent enrollment in WBS 112. (3 semester hours)

WBS 111 and 112 build upon one another and must be taken sequentially. An accelerated schedule may be available for those wishing to take WBS 111 and 112 concurrently. Students adopting this accelerated schedule may not simultaneously enroll in WBS 113.

WBS 214—Studies in Biblical Wisdom IV

A continuation of WBS 113, with emphasis on the concept of creation; special attention given to the discipline of teaching and the maintenance of personal integrity. Assignments based on *Wisdom Booklets* 25–31. Prerequisites: Completion of or concurrent enrollment in BLP 102 and WBS 113. (3 semester hours)

WBS 215—Studies in Biblical Wisdom V

A continuation of WBS 214, with emphasis on communication and message preparation. Students focus on the fall of man as the cause of society's problems. Assignments based on *Wisdom Booklets* 32–39. Prerequisite: Completion of or concurrent enrollment in WBS 113. (3 semester hours)

WBS 216—Studies in Biblical Wisdom VI

A continuation of WBS 215, with emphasis on the concept of redemption as the solution for man's problems. Students develop skills in graphic design. Course assignments based on *Wisdom Booklets* 40–47. Prerequisite: Completion of or concurrent enrollment in WBS 113. (3 semester hours)

WBS 217—Studies in Biblical Wisdom VII

Students learn and apply the requirements to earn trust. Assignments based on *Wisdom Booklets* 48–54. The final project in this series requires the student to produce core elements of a *Wisdom Booklet* in relation to a specified passage of Scripture. This concluding course in wisdom studies requires students to apply the wisdom and understanding gained throughout the series. Prerequisite: Completion of or concurrent enrollment in WBS 113. (3 semester hours)



External Courses Available for Telos Credit

Seeking God's approval

“Study to show thyself approved unto God, a workman that needeth not to be ashamed, rightly dividing the word of truth. . . . Flee also youthful lusts: but follow righteousness, faith, charity, peace, with them that call on the Lord out of a pure heart. . . . And the servant of the Lord must not strive; but be gentle unto all men, apt to teach, patient.”

—II Timothy 2:15, 22, 24

The following courses operate independently of Telos. Students who have been accepted into the college-level Telos program may apply to receive elective credits for these courses. After fulfilling course requirements, you may request a credit application from the Telos office. Return the completed form to the Telos registrar with the required tuition.

Direct any questions regarding specific prerequisites, registration, and payment to the organization offering the course. Further details and information may be found on the ATI Web site, www.students.iblp.org/ati/students.

Courses other than those listed here may be considered for Telos credit. For further details, please contact the Telos office.

Telos credit fees for external courses (in addition to course fees), unless otherwise stated:

- 1 semester hour = \$50 per course
- 2 semester hours = \$75 per course
- 3 semester hours = \$100 per course
- 4–6 semester hours = \$125 per course
- For 7 or more semester hours, costs vary.

ATI Department

<u>Course:</u>	<u>Semester Hours:</u>
Effective Communications	2
Introduction to Russian Language and Culture	3
Teaching English as a Second Language	varies

Institute of Photographic Studies

<u>Course:</u>	<u>Semester Hours:</u>
Prizewinning Photography	2
Pixel This	2
Portraiture and Lighting	2
Prizewinning Photography CEU	4
Pixel This CEU	4
Portraiture and Lighting CEU	4

Eternity Arts

<u>Course:</u>	<u>Semester Hours:</u>
Chalk Artistry I	1
Chalk Artistry II	3
Chalk Artistry III	1

Indianapolis Training Center or Verity Institute

Multimedia Technology

<u>Course:</u>	<u>Semester Hours:</u>
Business and Group Digital Presentations . . .	1
Using Excel	1
Desktop Publishing	2
Web Site Design	2



Indianapolis Training Center or Verity Institute (cont.)

Multimedia Technology

<u>Course:</u>	<u>Semester Hours:</u>
Web Graphics	1
Advanced Digital Graphics	1
Basic Web Production	1
Advanced Web Design	1
Dynamic Data Web Design I	1
Dynamic Data Web Design II	1
CSS Standards Workshop	1
Ruby Programming	2

Music

<u>Course:</u>	<u>Semester Hours:</u>
Noteworthy	3
Basic Materials in Music Theory	3
Principles of Harmony (Phase I and II)	3 each
Studies in Counterpoint	3–6
Introduction to Musical Form	2
Form & Analysis (Phases I, II, and III)	3 each
Orchestration Techniques Workshop	2
A New Approach to Ear Training	3
A Survey of Christian Hymnology	2
Hymn Improvisation Workshop (Phases I and II)	2 each
Piano Pedagogy Workshop	2
Piano Arranging Workshop	3
The History of Western Music	12
Music History: A Biblical Perspective	2–5
Handbell Workshop	2
String Workshop	3
String Workshop: Overcoming Tension	2

Music (cont.)

<u>Course:</u>	<u>Semester Hours:</u>
Conducting Techniques Workshop	2
Choral Workshop	2
Music Ministry and Worship	2
Basic Piano Tuning	3

International ALERT Academy

<u>Course:</u>	<u>Semester Hours:</u>
ALERT Basic Training	9
ALERT Counseling	3
ALERT Leadership/Management Track	32

Oklahoma City Training Center

<u>Course:</u>	<u>Semester Hours:</u>
Character First! Education	3–4
Certified Character Coach	2
Teaching Children Effectively I	1
Teaching Children Effectively II	2

Other

<u>Course:</u>	<u>Semester Hours:</u>
Principles of Counseling Seminar	1–3
EXCEL Counseling Practicum	4
Foundations of Interior Design	1

Independent Study

<u>Course:</u>	<u>Semester Hours:</u>
Building a Medical Vocabulary	contact Telos
Commands of Christ Journal	3
Faith Journal	6
Virtue Journal	3
Knowledge Journal	6
RUTH	1 or 3
Wholesome Foods Preparation–Basic	6
Wholesome Foods Preparation–Advanced	7



ATI Department	630-323-2842
Eternity Arts	231-536-9000
Verity Institute	866-983-7489
Institute of Photographics Studies	503-482-8132
International ALERT Academy	903-636-2000
Oklahoma City Training Center	405-815-0001

Preparatory Courses

Enrollment

If you wish to enroll in both preparatory courses and Telos courses, use the application form located on pages 41–47. Completion of these courses is not an admissions requirement for Telos.

Prerequisites

Open to students aged 14 and older.

Refund schedule

Students requesting refunds should send a written request to the Telos office. Refunds will be issued according to the refund schedule (see page 39).

Schedules

The English preparatory courses run on the fifteen-week semester schedule and require 6 to 10 study hours per week. Other preparatory courses may vary in length and study hours required. **Please note:** The summer semester runs on an accelerated schedule and requires much more time per week.

Check with the Telos office or the Web site at www.telos.edu for current deadlines or for applications and registration forms.

Purpose

Some students use the preparatory courses to lay a foundation before moving on to other Telos courses. Others enroll simply to acquire skills necessary for personal pursuits or life callings.

Admission requirements

Meet Telos computer and e-mail standards. (See pages 33–34.) Open to students aged 14 and older. English preparatory courses may not be taken concurrently.

Parental involvement

Parents may serve as verifiers, reading through the student's work each week and confirming completion of projects that cannot be sent to the tutor by e-mail.

Course descriptions

BLP 080—Personal Education Strategy

A five-week course designed to help students identify and think through issues in planning for further education. Students work with a knowledgeable advisor to develop their own strategy for gaining the training and credentials they need. The course encourages a focus on God's will and a creative look at all training options. Recommended for students aged 16 and older. Course fee: \$110. (1 semester hour)

BIBL 090—Survey of the Bible

An overview of the entire Bible, providing students with an understanding of the overall flow of Scriptural history and the basic facts about each book in the Bible. Course fee: \$110. (1 semester hour)

BIBL 095—Methods of Bible Study

An introduction to principles of methodical Bible study. Students learn to interpret and apply Scripture passages and use appropriate tools to study background, context, grammar, and words. Instruction is provided in how to study a topic or survey an entire book of the Bible. Course fee: \$110. (1 semester hour)

ENGL 090—English Preparatory I

Students study grammar, mechanics, usage, and research skills as a foundation for writing. Outlining encourages students to build logical thinking skills. Students will have extensive writing and editing prac

tice with paragraphs, summaries, business letters, and simple essays. Course fee: \$220. (2 semester hours)

ENGL 095—English Preparatory II

Students review and expand skills taught in ENGL 090. Emphasis is placed on strengthening outlining skills and style techniques as students prepare advanced essays and a research paper. Students successfully completing ENGL 095 should be well prepared for further Telos studies. ENGL 090 is not a prerequisite. Course fee: \$220. (2 semester hours)

ENGL 096—English Review for CLEP

Students follow a flexible schedule and work with a tutor who will help them find their weak spots, brush up on grammar, and guide them in the most effective strategy for test preparation. Through practice essays, evaluations, and advice from their tutor, students follow an individualized study plan based on their specific areas of weakness. Personal contact encourages the student and provides accountability unavailable merely from a book. ENGL 095 is not a prerequisite. Course fee: \$220. (1 semester hour)

MATH 100—College Math

An introduction to basic college-level math, this course helps prepare the student to take the college-level mathematics CLEP exam for non-math majors. Students study sets and logic, arithmetic functions, number systems, algebra review, geometry and trigonometry concepts, and probability and statistics. Students do this while developing principle analogies and examining God's Word for insights. Prior to enrollment, the student should have studied high school Algebra I. Course fee: \$330. (3 semester hours)

Preparatory Courses Application

Please type or print neatly in black ink.

Are you currently enrolled in ATI? Yes No

Name (first, middle initial, last)		<input type="checkbox"/> Male	<input type="checkbox"/> Female
Home address			
City, state, ZIP			
E-mail (required)		Home/Work phone	
Home church		Birth date	Age
Father's name		Mother's name	

7 For English course applicants: Explain the significance of your name. Possible topics include description of a historical figure who shared your name or specific steps you take to live up to the meaning of your name. (Minimum: 150 words.)

8 "All information given in this application is accurate and complete."

Student's signature

Date

9 Please mark the box for each course you wish to take.

- \$110 BIBL 090
 \$110 BIBL 095
 \$110 BLP 080
 \$220 ENGL 090
 \$220 ENGL 095
 \$220 ENGL 096
 \$110 HUM 096
 \$330 MATH 100
 \$110 SOC 096

1 Have you accepted Christ as your personal Savior?..... Yes No

Please write a personal "statement of faith" using Scripture to explain what your salvation is founded upon.

2 Typing: Adjusted WPM Word processor*: Microsoft Word® WordPerfect®

*Microsoft Works® is not an acceptable word processor.

Have you met Telos computer and e-mail standards? (See pp. 33–34) Yes No

Computer platform: IBM-compatible Macintosh

3 Do you have a learning disability that may affect your studies? Yes No

If so, please explain on a separate sheet.

4 Have you read and do you agree with:

the Telos Statement of Faith? (See page 5.) Yes No

the Telos Code of Conduct? (See page 6.) Yes No

5 Have you read the following sections from the catalog:

"Foundations of Telos"? (See pages 2–7.) Yes No

"Student Life"? (See pages 26–31.) Yes No

"Admissions"? (See pages 32–40.) Yes No

6 Do your parents (or spouse) support your enrollment?..... Yes No

If no, please explain on a separate sheet.

Father's signature

Mother's/Spouse's signature

10 Course cost.....

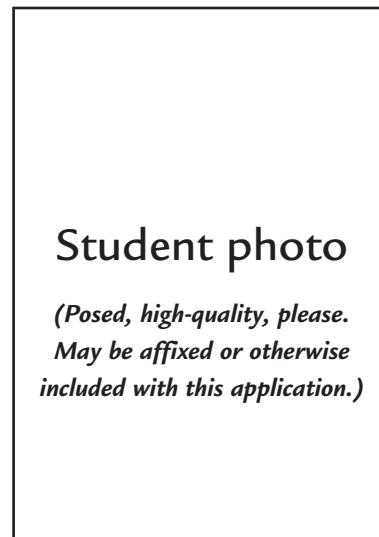
Add late registration fee

(Due if postmarked after registration deadline.)

TOTAL ENCLOSED

Yes, send me an electronic invoice to pay via credit or debit card.
(Subject to card processing fee of 5 percent).

Promo Code: _____



Date photo taken _____

Application deadlines

Application dates change each semester. Current dates are available on the Telos Web site at www.telos.edu, or you may call the Telos office at 317-527-5222.

Send completed form and full payment to:

The Telos Institute International
 11850 Brookville Road
 Indianapolis, IN 46239



Tutor Guidance

Your tutors are devoted to aiding you in your studies and encouraging you in your walk with the Lord. After you apply and register, you will be assigned to a tutor for each class in which you enroll. The tutor will contact you via e-mail shortly before the semester commences and will send you a course pack, which contains schedules, assignments, and explanations for the course. In certain courses, your tutor will not send a course pack but will instruct you to download it from the Telos Web site.

The importance of communication

In order to succeed in Telos, you must communicate your needs to your tutors. Contact your tutor immediately if you are overwhelmed, do not understand a project, experience a crisis that conflicts with studies, or require direction to sharpen computer skills. Tutors will be better able to serve if they are aware of and understand your needs.

Contact your tutors if you receive no reply to assignments within one week. If you still receive no reply, contact the Telos office directly at info@telos.edu.

Contacting your tutor

Refer to the schedules sent by your tutors to obtain their correct e-mail addresses and to verify the deadlines for submitting assignments. Send each assignment as an attachment to an e-mail message. Do not paste information into an e-mail message. **Check your e-mail daily for information from tutors or the Telos office.**

Your tutors will give guidelines for contacting them by telephone should it prove necessary. Refer to the information letters received from your tutors for telephone contact protocol. If your tutors provide telephone numbers, organize questions before calling so that business can be conducted as quickly as possible. Note the time zone in which the tutors are located and call only during designated times.

Technical support

Contact your tutors with questions pertaining to word-processing software. For assistance with e-mail difficulties, contact the technical support department of your Internet Service Provider. The Telos office offers technical support for Adobe® Acrobat®-related questions; contact webmaster@telos.edu.

Why and how your tutors grade your assignments

Tutors score your work according to your research into, and understanding of, the material. They also evaluate how well you relate concepts to Scripture, apply principles to life, and clearly communicate the information learned.

Use the feedback from graded assignments to improve future assignments. Your tutor's evaluation of your work is an important step in providing you with tools to build skills and mature spiritually.

Should you desire a review of the grades you receive, send your requests via e-mail to your tutor. The tutor will forward your request to the course supervisor, who will consider and respond with a final decision. You are permitted one request per assignment.

A student's perspective

“As I look back over the last few years and the time that I have invested in the Telos courses, I am amazed. What an investment it has been! Although it has not been easy, I do not regret the decision to enroll in the slightest. Telos has prepared me to face life regardless of what I do from here on, as a single or married person, a mother, daughter, friend, or counselor.

“I think that the most important lesson that I began to learn through Telos is the lesson that Jesus taught Mary and Martha in Luke 10:41–42. ‘And Jesus answered and said unto her, Martha, Martha, thou art careful and troubled about many things: But one thing is needful: and Mary hath chosen that good part, which shall not be taken away from her.’

“The one thing that is necessary is to focus on Christ. Everything we do should not distract us from Him, but rather enable us to concentrate on Him more clearly and to love Him more deeply. Telos has certainly done this for me.”

—Sarah Frenz



Family Support

Telos strongly encourages family participation. Input and feedback from the family are requirements in many assignments, and most students find it helpful to use a family member as a verifier.

Verifier

A verifier evaluates character growth or grades assignments that cannot be sent to the tutor by e-mail. You will receive a questionnaire regarding your course verifier before the semester begins. Please return the completed questionnaire to your tutor, who will inform you whether or not the verifier is approved.

A parent's perspective

“Once our son began Telos courses, it didn’t take long for us to observe personal disciplines, deeper convictions, and stronger character in him. He learned to think independently, based on Godly wisdom, rather than developing the spirit that often grows as a young person is exposed to the humanistic ideas and [low] standards found on the average college campus.

“An added blessing for me was to serve as our son’s verifier. Each week as I read his essays and various assignments, it became more evident that these courses were not only wonderfully preparing him for whatever direction God would lead, they were also equipping him to assist friends, coworkers, and acquaintances in dealing with personal conflicts and spiritual needs.

“When we watched him receive his diploma, I could not have been more pleased or grateful. I am confident that God used Telos to equip our son for the work of serving Him.”

—Pam Hill (mother)

Student Work

You will document your studies through research papers, essays, outlines, reports, and testimonies, and will send these assignments to your tutors each week via e-mail.

Assignments

Submit assignments to your tutors via e-mail by midnight each Thursday (unless the course pack or tutor indicates a different deadline). Tutors will grade the assignments and return them with comments and suggestions via e-mail.

Late assignments receive a 10 percent point deduction per day after the deadline, unless an adjusted schedule has been agreed upon beforehand with your tutors.

A set of assignment checklists accompanies each course pack. Complete the checklist and submit it with the appropriate assignment. An assignment not accompanied by a checklist is immediately returned and must be resubmitted.

Unexpected computer problems are not an excuse for incomplete assignments. In the event that your computer or e-mail service malfunctions, you are responsible to complete assignments, inform your tutors of the problem, and determine a temporary alternative to submitting your assignments (e.g., fax, another computer, or regular mail).

If you anticipate an interruption in schedule, notify your tutors and submit assignments early.

Interruptions and extensions

Submit extension requests at least twenty-four hours prior to the date your assignment is due. Extensions are normally given only for serious, unavoidable

problems. The maximum extension permitted for midterm exams is one week, and no extensions are granted for final exams.

If called for jury duty, you may ask to be dismissed. Upon request, the Telos office will provide you with a student status verification letter. If required to serve, you are responsible to arrange an adjusted schedule with your tutors so that all work is completed by semester end.

Font usage and layout

Use only Times New Roman and Arial fonts, as other fonts may be changed in e-mail transmission. Margins must be between one inch and one and one-quarter inches. Text should be no smaller than twelve points and no larger than fourteen points (excluding headings).

Only boldface and italics should be used for emphasis or when punctuating a book title or other similarly punctuated item. Do not use the underline option, distracting fonts, or graphics. When completing a project that will be viewed by an audience, refrain from using more than two fonts on the same page. Remember—the goal of layout is to enhance the message and make the page readable and inviting for the audience. Required spacing is 1.5 lines.

Exams

Unless otherwise noted, each course requires a final exam. A few courses also require a midterm exam. When all assignments are complete and submitted to your tutors, they will send the exams with full instructions.

The midterm and final exams are closed-book, closed-note tests, unless otherwise noted. A specific amount of time is allotted for each exam, and a proctor should monitor your work. The completed exams should be typed with no changes and submitted to your tutors via e-mail.

Use of a Bible or a Bible software program is permitted. Software is limited to only the Bible. Bible memory on exams must be done without reference to Scripture.

Personal time with the Lord

Throughout the semester, do not substitute course work for personal time with the Lord. Continue a daily time of personal devotions in order to maintain spiritual health and energy.

Bible translations

Complete all memory work in the King James Version. Studies, essays, and other written assignments should normally reference the KJV. Additional translations are permissible for comparison.

Record-keeping

Print a copy of your course packs upon receipt and keep a hard copy of all work completed throughout the course. These printed copies serve as personal records and backup in case of technical problems.

Student Credits

Fulfilling prerequisites

If you enroll in a prerequisite course concurrently with (at the same time as) advanced courses but do not complete the prerequisite successfully, you may not receive credit for advanced courses until successfully completing prerequisites.

Calculating grades

Grades are calculated on a point system. In all degree and certificate program courses (pages 9-13), credit is awarded only for courses completed with a grade of 80 percent or higher. However, maintenance of a 3.0 (B) grade point average (GPA) is required.

If a 3.0 GPA is not maintained, you will be placed on academic probation for the following semester and may not take more than 9 semester hours in subsequent semesters until the GPA is raised.

You will receive an official grade report from the Telos office after the conclusion of each semester.

Dropping courses

You may withdraw from a course until the end of the ninth week of the semester (fifth week in a summer semester). To withdraw from a course, notify the Telos office in writing. Though it is courteous to communicate your withdrawal to your tutor, the withdrawal is not official until the Telos office receives written confirmation from you. **If you do not make your withdrawal official, you will receive a grade based on the number of points earned from the work that you submitted to your tutor.**

You may be eligible for a partial refund of tuition paid, depending on the date of withdrawal. See the refund policy chart on page 39.

All rented materials should be returned to Telos within fourteen days of withdrawal. Rental fees are nonrefundable.

If you are enrolled in two or more courses and one is the prerequisite for the other, you may not withdraw from the prerequisite without withdrawing from the second course.

Understanding audits

For a reduced tuition fee, you may choose to audit many (but not all) Telos courses. If you audit, the Telos office will send you a course pack and you may rent required course materials. You may choose which assignments you will complete and the pace at which you will work. However, you will not be assigned a tutor and will not receive credit or grades for your work.

To audit a course, complete the application. Then use the registration/materials form to register for the course. Indicate that you would like to take the course on an audit basis.

Switching from credit to audit status

You may choose to switch from credit to audit status in a course. The deadlines and refund percentages for moving from credit to audit status are the same as those for course withdrawals (see previous section, "Dropping Courses"). Withdrawal and refund policies for audits are the same as for credit courses.

(For more information regarding refunds, see page 39.) After notifying the Telos office of your status switch, the Telos office will refund you the appropriate percentage of the difference between credit and audit tuition fees. Please note that you may not switch from audit to credit status.

Transferring credits

If you have completed course work at another institution, you may be able to apply some of those credits to a Telos degree or certificate. The following guidelines apply to credit transfers:

- Transfer courses must be comparable to Telos courses in content, objectives, and semester hours.
- You must have received a B– or higher in the course you wish to transfer and must maintain a B– or higher average in 15 hours of Telos work before the transfer of credits is confirmed.
- You may transfer a maximum of 25 percent of credits for a Telos degree. For example, no more than 16 of the 64 hours required for the associate of arts degree in character development may be transferred from another institution.
- To apply for transfer of credit, submit to the registrar's office a course description of the course you wish to transfer, an official transcript, and a letter requesting a review of your transfer credit request.

Obtaining credit through portfolio assessment

Learning is not restricted to the classroom. Have you gained valuable knowledge and skills from a ministry project or job? Have other life experiences deepened your understanding and maturity in a subject?

Recognizing the value of nontraditional education, Telos has developed a system of portfolio assessment to evaluate whether your nontraditional learning qualifies for credit toward a Telos degree or certificate.

Credit is not granted for experiences but for learning that results from experiences. Thus, portfolio assessment is not designed to transform your personal experiences into college credit. Instead, Telos portfolio assessment is intended to award credit for college-level learning that fulfills the objectives of a Telos course.

Credit through portfolio assessment is available only to accepted students who are pursuing a degree or certificate from Telos. No more than 25 percent of the requirements for a degree may be earned by portfolio assessment.

If you wish to apply for credit through portfolio assessment, contact the Telos office or visit the Telos Web site to obtain a copy of the portfolio assessment guidelines.



Admissions

A photograph of a sailboat on the water. The sailboat is in the lower-left foreground, with its mast and rigging visible. The water is a light, hazy blue. In the background, there are rolling hills or mountains under a bright, overcast sky. A long, dark shadow of a person is cast across the water from the right side of the frame towards the sailboat, suggesting the sun is low in the sky.

Applying to Telos

Use the following instructions and explanations to complete the application form found on pages 41–46 of this catalog. The numbers on these pages correspond to question numbers on that application form.

Important

1. If you are a preparatory course applicant, use the form on page 25. (Note: the numbering in that application does not match the numbering shown here.)
2. If you are an early-enrollment applicant or you plan to take 9 semester hours or less with Telos, complete application questions 1 to 13 on pages 41–42.
3. If 9-semester-hour and early-enrollment status do not apply to you, complete the full application on pages 41–46.

Complete the form as thoroughly as possible so that Telos staff will be able to serve you effectively and ensure that you will benefit from studying with Telos.

Note: You do not need to apply every semester. However, if you have not taken courses for two consecutive semesters, you must submit another application.

Personal information

The Advanced Training Institute (ATI) is a home-education program (for more information, see page 3). Many Telos students come from families using ATI.

However, enrollment in the ATI program is not a Telos admissions requirement.

E-mail address—During the admissions process, you will communicate with the Telos staff via e-mail. Therefore, you must have a functioning e-mail address before your admission can be finalized.

Requirements for admission

1 Received Christ

Telos is a program built on the foundation of a personal relationship with God through Jesus Christ. In the space provided, explain briefly the basis of your relationship with Jesus Christ and how you know that you have eternal life.

2–3 Telos Statement of Faith and Code of Conduct

Telos is committed to a position of Biblical doctrine and standard of conduct. Incoming students should be aware of this position so that they can work willingly within its framework.

4 High school education requirements

Because Telos is a postsecondary educational program, you must fulfill parental and state requirements for high school completion in order to enter.

If you are applying for Early Enrollment, please list the requirements you need to fulfill in order to complete your high school education.

5 Computer requirements

As a distance-learning institute, Telos relies heavily on electronic communication. Thus, you must have access to computer hardware, software, and e-mail services.

Computer standards

You must have access to a multimedia computer allowing you to utilize Telos training media, complete written assignments, and send homework files to tutors via e-mail.

- **Minimum hardware standards for an IBM-compatible system:** Pentium®/586, 100 MHz processor, 16 MB RAM, 500 MB hard drive, 4x CD-ROM, 16-bit sound card, 28.8 Kbps modem, VGA color monitor, speakers, keyboard, and mouse.
- **Recommended hardware standards for an IBM-compatible system:** 200 MHz or faster Pentium® processor, 64 MB RAM or more, 1.2 G or greater hard drive, 24x or faster CD-ROM, 16-bit sound card (full duplex), 56 Kbps or faster modem, 15" or larger SVGA color monitor (.28 mm dot pitch), speakers, keyboard, and mouse.
- **Minimum hardware standards for a Macintosh system:** 68040 processor, 16 MB RAM, 500 MB hard drive, 4x CD-ROM, built-in sound, 28.8 Kbps modem, VGA color monitor, speakers, keyboard, and mouse.
- **Recommended hardware standards for a Macintosh system:** PPC 603e, 180 MHz or faster processor, 32 MB RAM or more, 1.2 G or greater hard drive, 24x or faster CD-ROM, built-in sound (full duplex), 56 Kbps or faster modem, 15" or larger SVGA color monitor (.28 mm dot pitch), speakers, keyboard, and mouse.

Basic computer terms

Hard drive: stores your computer's data on a long-term basis

MHz (megahertz): speed rating for the central processing unit (CPU) of your computer; the higher the megahertz, the faster your computer processes data

Byte (unit of space): represents the number of pieces of data your hard drive can store; the higher the measurement, the more information your computer can store

KB (kilobyte): 1000 bytes

MB (megabyte): 1000 KB

G (gigabyte): 1000 MB

RAM (random-access memory): short-term memory used to process information; the higher the number of RAMs, the more data your computer can process at one time

Kbps (kilobits per second): measurement for the transfer of data from the Internet to your computer; the higher the number, the faster the rate at which data is exchanged

ISP (Internet Service Provider): a company that provides access to the Internet and electronic mail; providers offer varying levels of access speed, attached file capabilities, and computing services

Unexpected computer problems are not an excuse for incomplete or late assignments. (See page 29.)

Software specifications

You must use either Microsoft® Word or Corel® WordPerfect® (minimum version 6 for both) for word-processing assignments. (Please note that Microsoft® Works is not an acceptable word processor.) Minimum operating systems are Windows® 95 (Windows® 98 for some courses) for PC and System 7 for Macintosh®. You are responsible to obtain your own software (available through university bookstores or directly from the distributor) and must purchase required software before registration.

During Telos studies, you will receive many files formatted in Adobe® Acrobat®. For this reason, you are required to download the free Adobe® Acrobat® Reader program from the Adobe Web site. (You will receive instructions for the download process when you are accepted into Telos.)

Internet Service Provider

An Internet Service Provider (ISP) connects you to the Internet and electronic mail. Reliable communication with the Telos staff and your tutors depends largely on an ISP that supports attached files of at least 4 MB and a modem operating speed of 2.8 KB/second or faster. You must meet e-mail requirements by the registration deadline.

Families desiring an ISP that filters Internet content may consider American Family Online® (AFO). Learn more about AFO at: www.afo.net or 1-888-817-9314. **AFO subscribers should call the Telos office prior to mailing their application.**

Although some ISPs have file-attachment capability, they do not consistently manage the required file attachment load. Many students have used America Online® (AOL®), Juno™, Hotmail®, Gmail®, and Yahoo!® with no difficulty.

If you choose an ISP and find that it does not perform as needed, you are responsible to secure a reliable service without interrupting your assignment schedule.

6 Typing speed

Telos courses require extensive written work. If you do not type at the recommended speed of 40 words per minute (WPM), you may find it difficult to maintain the assignment schedule listed in the course packs. Use a typing program, or ask a family member to help you determine your WPM.

7 Understanding Telos

Telos is a unique program, and it is important to understand why it exists and how it operates. Please read the “Foundations of Telos” and “Student Life” sections of the Telos catalog (pages 2–7, 26–31).

Information to help us serve you better

8 Basic Seminar attendance

Please indicate if you are an alumnus of the Basic Seminar presented by the Institute in Basic Life Principles. If you are unfamiliar with these seminars, further information is available at www.iblp.org.

9 Physical or learning difficulties

It is particularly important to inform the Telos office of any factors that might require special arrangements for courses or tutors.

10 First language

If your first language is not English, indicate your first language in the application. Submit the application as early as possible so that Telos can help resolve any technical or communication difficulties before the semester begins.

11 Application fee

A \$25 nonrefundable application fee must accompany this application. Please make your check or money order payable to The Telos Institute International. Students in the U.S. and Canada can also pay by credit or debit card by contacting the office. Returned checks incur a \$25 fee.

12 Registration/course materials form

Please note that your application form alone does not register you for any specific course. It states only that you wish to study through Telos.

To register for courses, complete the registration/course materials form on page 47 or on the Telos Web site. Instructions for completing the form are found on pages 37–39.

You may send the registration/course materials form with your completed application form or wait until the Telos staff confirms your acceptance as a student. Regardless of the option you choose, you must submit your registration/course materials form to the Telos office by the official registration deadline.

13 Purpose in life

God calls His people to glorify Him and make His ways known in all aspects of life. In addition, He gives specific callings to each of His children.

Submit an essay explaining (1) the purpose to which God calls all believers, (2) the specific directions in which He is calling you, and (3) the reason you believe that studying with Telos will assist you in fulfilling God's direction for your life. Essays should be 300–500 words, typed. (See question 16 explanation.)

Requirements for admission

14 Negative influences

The information on pages 2–7 explains the foundations of Telos. This unique institute calls students to follow God in every area of life and seek to submit themselves to His Lordship. Thus, you are asked to refrain from or limit certain activities during the time that you study with Telos.

15 Parental blessing

Telos neither replaces the responsibility nor usurps the role of parents in a student's education. Instead, it joins forces with the family to provide a structured framework for action and accountability. You should receive the unreserved support of your parents (or spouse) before entering Telos.

16 Strategic planning

Telos is designed for students who have a definite life purpose. If you have not yet done so, you must work through **one** of the following:

- ATI Life Purpose Planning Workbook
OR
- Student Strategy Packet
OR
- BLP 080—Personal Education Strategy

The Life Purpose Planning Workbook is available from the IBLP Publications Department, 630-323-9610. Download the Student Strategy packet from the Telos Web site at www.telos.edu, under "Information Downloads." BLP 080—Personal Education Strategy is one of the Telos preparatory courses found on page 24.

Do not send these projects to the Telos office. Rather, use the insights gained to clarify your thinking for the essay required in question 13.



Deadlines for application

Application dates change each semester. Current dates are available by calling the Telos office at 317-527-5222 or by checking the Telos Web site at www.telos.edu.

Who is eligible to be a Telos student?

To take any of the Telos courses for college credit, the following requirements must be met:

- Aged 16 or above (usually)
- Received Christ as Savior; committed to follow Him
- Completed high school requirements
- Agreed with Telos Statement of Faith and Code of Conduct
- Received approval of parents or spouse (if applicable)
- Completed projects listed on the application form
- Submitted application to the Telos office by application deadlines

Checking e-mail

The Telos office will notify you via e-mail that your application has been received. Please check your e-mail account daily.

Nondiscriminatory policy

The Telos Institute International is a Biblically based, postsecondary, educational institution. Telos does not discriminate on the basis of race, color, gender, or national or ethnic origin in the administration of its educational and admission policies. Admission into The Telos Institute International is limited to individuals with goals and objectives consistent with the Statement of Faith and mission of Telos. Students admitted into Telos are expected to act in accordance with Biblical principles and must agree to abide by the Code of Conduct established by Telos.

17 Wisdom analogies

Assignments in many courses require you to think or write in analogies. The Wisdom Analogies Quiz (pages 45–46) will help you determine if this skill is one that you have mastered. You may discover that it would be helpful for you to review a short analogy course. Further study is recommended for scores below 80 percent. (The Wisdom Analogies booklet is available from the Institute in Basic Life Principles Publication Orders, 800-398-1290.)

Information to help us serve you better

18–20 Basic and Advanced Seminars

If you are an alumnus of either the Basic or Advanced Seminars (presented by the Institute in Basic Life Principles), please indicate date of your first seminar and total number of seminars attended. If you are unfamiliar with these seminars, you may leave this question blank.

21 Other institutions of higher education

If pursuing a degree from Telos, you may be asked to submit an official transcript from college(s) attended.

22 Personal commitments

Telos encourages each student to personally commit to following God wholeheartedly. Has He led you to make any of the following commitments? Please mark all that apply. Write brief explanations of (1) your reasons for making any two of these commitments and (2) how you currently maintain those two commitments.

- Dedication—Giving myself and all I possess to God for His use
- Being under authority—Voluntarily submitting to the human authorities in my life as instruments in God's hands

- Purity through courtship—Rejecting the cultural concept of dating and choosing to focus on serving God until He provides a life partner, through parents' guidance
- Godly music—Avoiding music with a rock beat or Scripturally questionable feature, whether the lyrics are Christian or secular
- Good conscience—Maintaining a clear conscience by appropriately seeking forgiveness from God and any person against whom I have sinned
- Standing alone—Purposing to do what I know is right, regardless of the response of those around me (See *How to Stand Alone*, IBLP, 1983.)
- Godly dress—Avoiding clothing that appears to be immodest or reveals rebellious attitudes
- Engrafting Scripture—Developing a regular practice of memorizing and meditating on God's Word
- Prayer—Maintaining a discipline of regular times of prayer
- Fasting—Choosing to go without food in order to focus on spiritual matters
- Early rising—Disciplining myself to rise early to spend private time with God
- Financial freedom—Avoiding violations of Biblical principles that prevent me from being free to obey God in the use of my resources
- Godly friendships—Avoiding close friendships with those who influence me to weaken my loyalty to the Lord

23–25 Work and ministry history

List information that would help the Telos staff understand your background.

26 Selection of degree or program

You are not required to pursue a degree or certificate; you may take individual courses. If you wish to receive a degree from Telos, declare your intention well before the date of graduation. See pages 8–13 for an overview of each program.

Registering for Courses

Once you are admitted as a Telos student, you must register for the classes you wish to take each semester. You may begin your Telos studies in the fall, spring, or summer semester.

Use the instructions and explanations on the following pages to fill out the registration/materials form found on page 47 of this catalog. Numbers in this section correspond to question numbers on the registration/materials form.

Please note that if you do not enroll in courses for two consecutive semesters, your status becomes inactive and you must reapply.

Class size is limited, available on a first-come, first-served basis.

1 Choose your courses.

Study the course descriptions on pages 14–23 carefully, particularly if you hope to complete a degree or certificate through Telos.

Note the prerequisites for each course. Many Telos courses build upon previous courses, and you must complete the prerequisites in order to gain the maximum benefit from your work.

Introduction to Basic Life Principles (BLP 100 or BLP 101) is the gateway course for Telos, because it presents seven non-optional Biblical principles for life on which many later courses expand. You must successfully complete BLP 100 or BLP 101 before proceeding to more advanced studies. If you do not, you will be required to retake the course and may not enroll in more than six hours of additional course work during that semester. If you fail a second time, you may not enroll in other Telos courses until you have completed BLP 100 or BLP 101 successfully.

Planning your time wisely

Before registering, consider how much time you will be able to dedicate to Telos studies. How should you plan your time?

Course loads are measured in semester hours. In many traditional colleges, one semester hour means that a student has attended 15 fifty-minute instructional sessions and completed approximately 30 hours of homework during the semester, a total investment of 40 hours.

However, Telos courses involve much writing and may be more time-consuming than a traditional college course. You should plan to spend at least 3 hours of study per week for each semester hour you take. A course load of 15 semester hours will involve a minimum of 45 hours per week.

Please note: The summer semester runs on an accelerated schedule and requires much more time per week.

Telos considers a student to be full-time if he or she takes 9 or more semester hours of work during one semester.

2 Choose the proper method of registration.

Regular Telos courses, including Telos electives: Use the registration/materials form found on page 47 of this catalog.

Preparatory courses in writing and Bible study methods: Use a simplified application/registration form found on page 25.

Elective credit from other training programs: Contact the training program directly (see pages 22–23 for more details).



3 Complete the course section of the registration form.

Write the course number, course title, and number of semester hours exactly as you find them in the course descriptions on pages 14–21 of the catalog.

4 Calculate the cost of tuition.

The next section of the registration form helps you to determine the line item costs of tuition. At the end of this section, you will know exactly how much you owe for tuition. See “Costs” box below.

Upon registering for a course, submit tuition fees in full. The registration and course fees will be returned if you are not accepted.

Costs

Tuition

Tuition (credit) \$110 per semester hour (currenty in ATI OR \$120 for those not in ATI)
Tuition (audit) \$60 per semester hour
Telos-approved external courses See the fee structure in the box on page 22.
Materials See course materials list on Web site
Internship/Portfolios . . . \$110/semester hour attempted (1–6 semester hours); \$50 for each hour over 6
External course fees (Room and board for on-site Telos electives, workshops, seminars, and internships are paid separately to the facility where the course is held.)

Administrative

Application fee \$25
Late application fee (in addition to the application fee above) \$25
Late registration fee \$25
Late application + late registration fee (in addition to the normal application fee) \$35
Transcripts No charge
Transfer credit from another institution No charge

Refund policy

A student who chooses to withdraw from a course may receive a refund of tuition and registration fees in accordance with the following schedule. The percentage will be calculated based on the day when the Telos office receives written confirmation of withdrawal. Verbal notification is helpful but must be confirmed through e-mail, fax, or regular mail.

Refund Policy	
Date requested	Amount of refund
Semester start—Day 14 (less than 2 weeks)	85%
Day 15—Day 28 (within 2–4 weeks)	55%
Day 29—Day 56 (within 4–8 weeks)	30%
Day 57—Semester end (more than 8 weeks)	No refund available

5 Determine needed course materials.

Most Telos courses require you to obtain books or other materials to use during the semester. You will find a complete, updated list of required and suggested course materials on the Telos Web site, www.telos.edu. If you are unable to access the Web site, you may ask the Telos staff to e-mail or fax a copy of the list to you.

You may already own some of the required materials (*Strong's Concordance*, *Basic Seminar Textbook* and *Workbook*, the *Basic Seminar Follow-Up Course*, and *Advanced Seminar Textbook* and *Workbook*), and many items may be ordered from the Telos office or

from IBLP Publications (800-398-1290).

Some items must be ordered from publishers, from online book services, or from retail bookstores. The course materials list explains which materials you may purchase or rent from Telos, and which you should obtain elsewhere.

A few courses require you to rent a set of compact discs containing video lectures. Course CDs are the property of Telos and are not for sale. They are available as rentals exclusively to Telos students for use during the course. Any student who rents a CD set will receive a rental agreement outlining the conditions of the rental. Rented material must be returned to Telos no later than four weeks after the semester's end. The rental fee is nonrefundable. Telos will not release the student's transcript until all rented materials are returned.

With the exception of CD lectures, copyright laws permit the reproduction of Telos materials for personal educational use. Duplication of the curriculum for distribution to others is prohibited by law.

6 Complete the materials order form.

On the registration form is a section in which you can order materials available through Telos or IBLP (as indicated in the materials list found on the Telos Web site, www.telos.edu). Please fill out the form completely to avoid delays in handling. Codes for the materials order form are listed on the materials list. Add the costs to arrive at a total materials cost. If you need more materials than space allows on the order form, please use a separate piece of paper.

7 Calculate total amount due.

Add the total tuition and total materials figures to determine the total amount due. You are required to submit registration fees in full. In the event you are not accepted, all monies,

with the exception of \$25 application fee and \$10 course registration fees, will be refunded.

8 Send form and money to Telos.

Send the completed registration/materials form with a check or money order for the total amount due to Telos. To avoid a late fee, your letter should be postmarked by the registration deadline. All returned checks will incur a \$25 fee.

9 Wait for Telos confirmation and tutor contact.

You will receive a confirmation of your registration from the Telos office by e-mail, and your tutor will contact you before the start of the semester to explain the details of the course. See Student Life section, page 27.

Registration postmark deadlines

Registration dates change each semester. Current dates are available on the Telos Web site at www.telos.edu, or you may call the Telos office at 317-527-5222.



Frequently Asked Questions

Question: What kind of work will weekly assignments involve?

Answer: The course syllabus lists assignments due each week. These include study of Scripture, textbooks, and CD lectures, together with written assignments. The course pack contains instructions and projects to focus your studies during the course. Assignments are due at the same time each week.

Question: How much time will the assignments take each week?

Answer: The average time a student should plan to spend on his weekly assignments for a course will be between 3 and 5 hours for each semester hour of a course. Therefore, a student taking a 3-semester-hour course should plan on spending 9–15 hours of work per week on his assignments. These estimates are greatly influenced by the typing skills of the student and by his other home responsibilities.

Question: Is Internet access required for enrollment?

Answer: Most courses are run via e-mail; however, a few advanced courses are accessed via our Web site.

Question: Will I use secular textbooks?

Answer: Some courses require secular textbooks; however, these texts are combined with a syllabus intensely focused on Biblical studies and addressing the topics involved from a Biblical perspective. You are trained not to simply repeat information but to think through Biblical principles amplified by the subject being studied.

Question: Does Telos plan to offer additional areas of study and/or degrees in the future?

Answer: Telos will proceed with additional concentrations and degrees as the Lord clearly directs.

Question: Is enrollment in the Advanced Training Institute a prerequisite to Telos?

Answer: A student need not be in ATI to enroll in Telos. Full-time Telos students not enrolled in ATI will receive a one-year consultant status with ATI, enabling them to receive newsletters and apply for student opportunities. Consultant status may be renewed by reenrolling in Telos or paying a \$100 consultant status fee to ATI.

Question: Will a Telos degree be recognized by a mission board as a “Bible” major or provide entrance to the work force?

Answer: Recognition of achievement depends entirely upon the party to whom the degree is presented. Lack of accreditation does not diminish the value of the degree but may require you to creatively communicate the degree to a mission board, education institution, or potential employer.

Semester schedule

Fall semester

The fall semester starts in mid-August. The semester lasts 16 weeks and includes a one-week break at Thanksgiving. The semester ends in early December.

Spring semester

The spring semester starts in late January. The semester lasts 16 weeks and includes a one-week break at Easter. The semester ends in mid-May.

Summer semester

The summer semester starts in late May. The semester lasts 8 weeks. The semester ends in late July.

See the Telos Web site for specific dates.



The Telos Institute International Application

ATI family ID# (if applicable) <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		Student ID# <input type="text"/> <input type="text"/>		Have you ever been enrolled in ATI? <input type="checkbox"/> Yes: No. of years _____ <input type="checkbox"/> No	
Have you ever applied to Telos before? <input type="checkbox"/> Yes <input type="checkbox"/> No				Are you currently enrolled in ATI? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Name (first, middle initial, last) _____					
<input type="checkbox"/> Male <input type="checkbox"/> Female					
Home address _____					
City, state, ZIP _____					
E-mail (required) _____					
Home phone _____			Work phone _____		
Fax _____			Birth date _____		Age _____
Father's name _____			Mother's name _____		
Church _____			Denomination _____		
Marital status <input type="checkbox"/> Unmarried <input type="checkbox"/> Married		<input type="checkbox"/> Widowed <input type="checkbox"/> Divorced*		<input type="checkbox"/> Remarried* <input type="checkbox"/> Separated*	
If single, living with parents? <input type="checkbox"/> Yes <input type="checkbox"/> No* * Please explain on a separate sheet.					

Before you begin . . .
Read pages 33–36
thoroughly for instructions
and admission requirements.

Please type or print neatly in black ink.

Student photo
*(Posed, high-quality, please. May
be affixed or otherwise
included with this application.)*

Date photo taken _____

Requirements for Admission

1 Have you accepted Christ as your personal Savior? Yes No

Use Scripture to write a personal statement of faith explaining the basis of your salvation. _____

Application Plan

Check one of the following boxes.

- I plan to take 9 semester hours or less with Telos.
- I am in my final year of high school and am an Early-Enrollment applicant. (See page 9.)
- I am a regular applicant.

Signature

“I affirm that all the information given in this application is accurate and complete.”

Student's signature	Date

Submission

Note: You may send in your registration/materials form along with your application, or you may wait until you receive confirmation that you have been accepted.

Send completed application to:

THE TELOS INSTITUTE INTERNATIONAL
11850 Brookville Road
Indianapolis, IN 46239

- 2 Have you read and do you agree with the Telos Statement of Faith? (See page 5.)..... Yes No
- 3 Have you read and do you agree with the Telos Code of Conduct? (See page 6.)..... Yes No
- 4 Have you completed parental and state requirements for high school education? Yes No
Date of completion: _____
If not, what requirements do you still need to fulfill in order to complete your high school education?

- 5 Have you met Telos computer standards? (See pages 33–34.)..... Yes No
Computer platform: PC Macintosh
Word processor*: Microsoft® Word WordPerfect® *Microsoft Works® is not an acceptable word processor.
Internet Service Provider: _____
- 6 How fast do you type? Adjusted WPM: _____
- 7 Have you read the “Foundations of Telos”(See pages 2–7.), “Student Life” (See pages 26–31.), and “Admissions” (See pages 32–40.) sections of the catalog? Yes No

Information to Help Us Serve You Better

- 8 Have you ever attended a Basic Seminar with the Institute in Basic Life Principles?..... Yes No
- 9 Do you have any learning disabilities or physical challenges that may affect your studies? If so, please explain on a separate sheet. Yes No
- 10 Do you speak a first language other than English?..... Yes No
If yes, first language: _____
- 11 Is your \$25 application fee included?..... Yes No
- 12 Is your registration/materials form included? Yes No
- 13 Have you attached an essay discussing your God-given purpose in life? (300–500 words) ... Yes No



Stop here if you are an Early Enrollment applicant or you plan to take 9 semester hours or fewer with Telos.





Requirements for Admission

- 14** Please check any of the following influences that are currently in your life:
- Alcohol Wrong friends Music with a rock beat (heavy or mild)
 Illegal drugs Occult/New Age material Video/computer games (hours per week: ____)
 Tobacco Sensual reading/viewing material Television (hours per week: ____)

On a separate sheet, please explain any items marked.

- 15** Do you have your parents' (or spouse's) blessing for enrollment? Yes No

Father's signature	Mother's/Spouse's signature

If not, please explain on a separate sheet.

- 16** Have you . . . completed the Student Strategy Packet? Yes No
- OR**
- worked through the Life Purpose Planning Workbook? Yes No
- OR**
- completed the Telos course BLP 080? Yes No

- 17** Have you included your completed Wisdom Analogies Quiz (pages 45-46) with this application? Yes No

Information to Help Us Serve You Better

- 18** Most recent Basic Seminar. Date: _____ Number of seminars attended: _____
- 19** Most recent Advanced Seminar. Date: _____ Number of seminars attended: _____
- 20** Have your parents (or spouse) attended the Basic Seminar?
 Father, date: _____ Number of times: _____ Mother/spouse, date: _____ Number of times: _____
- 21** Have you attended any other institution of higher education? List name of school, dates of attendance, and any degrees earned. _____



22 Check the boxes that indicate specific commitments the Lord has led you to make. Explain the Scriptural basis of **two** of your commitments and describe how you maintain them.

- | | | | |
|---|--|---|--|
| <input type="checkbox"/> Dedication | <input type="checkbox"/> Good conscience | <input type="checkbox"/> Engrafting Scripture | <input type="checkbox"/> Early rising |
| <input type="checkbox"/> Being under authority | <input type="checkbox"/> Standing alone | <input type="checkbox"/> Prayer | <input type="checkbox"/> Financial freedom |
| <input type="checkbox"/> Purity through courtship | <input type="checkbox"/> Godly dress | <input type="checkbox"/> Fasting | <input type="checkbox"/> Godly friendships |
| <input type="checkbox"/> Godly music | | | |

Scriptural basis and your maintenance of the commitment. _____

23 Are you currently employed? Yes No Employer: _____
 Position: _____ Hours per week, including travel time, away from home at work: _____

24 Work experience, from most recent to least recent:

Responsibility	Location

25 List involvement in ATI or IBLP opportunities.

Opportunity	Length of time:	Years	Months
Total:			

26 In what program or toward what degree do you intend to work?

Intended concentration:

- | | |
|---|---|
| <input type="checkbox"/> Character Development Services Bachelor of Arts Degree | <input type="checkbox"/> Biblical Perspectives in Health Care |
| <input type="checkbox"/> Character Development Associate of Arts Degree | <input type="checkbox"/> Certificate in Basic Life Principles |
| <input type="checkbox"/> Child and Youth Character Development Associate of Arts Degree | <input type="checkbox"/> Certificate in Bible |
| <input type="checkbox"/> Home Health Care Associate of Applied Science Degree | <input type="checkbox"/> None |



Wisdom Analogies Quiz

1 Place

ship : plane ::
 a. helm
 b. crow's nest
 c. deck
 d. bridge

: cockpit

2 Cause and effect

poison :
 a. heresy
 b. toxin
 c. stimuli
 d. brain

:: body : mind

3 Synonym

a. Destroyer
 b. Supernatural
 c. Angel
 d. Being

: Creator :: Satan : God

4 Part to whole

patriarchs : apostles ::
 a. Nahum
 b. Abraham
 c. Hezekiah
 d. Paul

: Peter

5 Purpose

door : building ::
 a. keys
 b. Christ
 c. portal
 d. king

: Kingdom

6 Synonym

cursing : habitation ::
 a. punishment
 b. anger
 c. house
 d. blasphemy

: dwelling

7 Part to whole

a. foghorn
 b. anchor
 c. rudder
 d. mast

: ship :: tongue : body

8 Association

Judas : Esau ::
 a. Savior
 b. silver
 c. betrayal
 d. bag

: birthright

9 Sequence

I Samuel : I Kings :: Exodus :
 a. Genesis
 b. Leviticus
 c. Numbers
 d. Deuteronomy

10 Action to Object

a. time
 b. post
 c. guard
 d. lieutenant

: watch :: officer : command

An analogy is a verbal proportion presented in the following form. A : B :: C : D. The colon (:) stands for "is to," while the double colon (::) stands for "as." The problem above, therefore, is read, "A is to B as C is to D."

First, locate a relationship between two of the three given terms. The relationship may be between the two terms on one side of the proportion, such as "A is related to B as C is related to D," or the relationship may instead cross the proportion sign (::) so that "A is related to C as B is related to D."

Example

Versailles : palace :: Bastille :
 a. parkway b. Paris c. prison d. France

Versailles is a palace, and the Bastille is a prison; thus, the answer is c. More information on analogies is given in the Wisdom Analogies booklet, available from IBLP Publication Orders, 800-398-1290.

Quiz instructions

This is a closed-book quiz. Circle the correct answer and send this sheet or a copy to The Telos Institute International, with your application.



Wisdom Analogies Quiz, continued

11 Characteristic/description

marksman : accurate :: arrow :
a. bow
b. straight
c. speedy
d. target

12 Degree

a. water : rain :: tornado : wind
b. moisture
c. saturation
d. torrent

13 Association

Abraham : faith :: Job :
a. doubt
b. testing
c. loss
d. patience

14 Worker to tool

soldier : a. uniform :: shipbuilder :
b. rank welding
c. camouflage machine
d. weapon

15 Association

Jesus : serpent :: cross :
a. fish
b. Satan
c. pole
d. punishment

16 Purpose

a. myrrh : magi :: angels : shepherds
b. camel
c. star
d. wisemen

17 Mathematics

27 : 3 :: a. 35 : 5
b. 40
c. 45
d. 50

18 Time/sequence

reconciliation : a. argument :: repentance
b. offering : forgiveness
c. Bible
d. baptism

19 Characteristic/description

desert : a. cactus :: oasis : moist
b. arid
c. sagebrush
d. spacious

20 Degree

gray : black :: pink :
a. green
b. blue
c. red
d. white



Course Registration

Before you begin, thoroughly read pages 37-39, which have important information about choosing course load, figuring tuition costs, and ordering materials.

Course Registration Form

Course	Description	Hours
ABC 101	Sample	X
Total semester hours		
Credit: Semester hours x \$110 for those in ATI (\$120 for non-ATI)		
Audit only: Semester hours x \$60		
Application fee (if application is enclosed): \$25		
Late application fee (added to the normal fee): \$25		
Late registration fee: \$25		
Late application+late registration fee (added to the normal fee): \$35		
SUBTOTAL		
TOTAL TUITION		

Promo Code: _____

Materials Order Form

Qty.	Code	Description	Price ea.	Total
1	AB	Sample	\$0.00	\$0.00
Subtotal				
Tuition Total (from course registration form)				
GRAND TOTAL (amount enclosed)				

Please use one form per student, per semester (may be photocopied).

Name _____

E-mail address _____

Address _____

Shipping address (if different) _____

Are you currently enrolled in ATI? Yes No

Application Status: Enclosed Pending Already accepted

Intended concentration:

Character Development Services

- B.A. Degree
- A.A. Degree
- Child and Youth A.A. Degree
- Home Health Care A.A.S. Degree
- Biblical Perspectives in Health Care
- Certificate in Basic Life Principles
- Certificate in Bible
- None
- Adobe® Reader, version ___
- Word, version ___
- WordPerfect, version ___

Send completed form and payment to:
 THE TELOS INSTITUTE INTERNATIONAL
 11850 Brookville Road
 Indianapolis, IN 46239

OR Send me an invoice to pay via credit or debit card.
Subject to card processing fee of 5 percent.

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